

Internal Regulations of the Student Chapter (“Chapter”) of the System Dynamics Society (“Society”)

Section 1 Duties and privileges of the Officers

1. The Chapter has five (5) officers: the President, the Vice-president, the Secretary, Colloquium Chairs and the Faculty Advisor.
2. The President:
 - is responsible for providing strategic leadership for the Chapter by working with the Society leadership and other management to establish long-term goals, strategies, plans and policies;
 - serves as liaison between the Society and the Chapter (Chapter-Society representative). This function can be delegated to another person by the president;
 - is responsible for delivering the Chapter report;
 - serves as contact for Peer-mentoring student groups;
 - together with the colloquium chairs organizes sales during the annual System Dynamics Conference to ensure sufficient funds for the SD colloquium;
 - cooperates with the Society in all financial matters that concern the Chapter’s activities;
 - ensures other operations of the Chapter.
3. The Vice-president:
 - serves as President in case of absence of the President;
 - assists and supports the Chapter’s president’s activities;
 - ensures the execution of the Chapter’s activities;
 - manages the Student Chapter web page and other Student Chapter communications, or delegates it to another person;
 - keeps time management while meetings.
4. The Secretary:
 - keeps a record of all proceedings, actions and meetings of the Chapter, recording the votes and minutes;
 - gives due notice of all meetings of the Chapter members;
 - has the general supervision of arrangements for meetings of the Chapter;
 - has custody of the Student Chapter’s constitution and all amendments thereto;
 - keeps such other records and performs such other duties normally assigned to an organization secretary.
5. The Colloquium Chairs:
 - are the organizers of the System Dynamics Colloquium;
 - give at least a two-year commitment; the experienced chair mentors the new chair;
 - recruit a new chair to take over for the retiring chair at the ISDC;
 - coordinate/develop/plan all content and operations of the Colloquium;
 - report the monthly progress to the Chapter;
 - communicate directly with System Dynamics Society home office for event management coordination.

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6. The Faculty Advisor:

- is appointed by the Policy Council of the Society;
- is the point-person of the Chapter's account(s);
- advises the organizer of all Chapter's events and conferences;
- supports the Chapter-Society cooperation and knowledge transfer;
- ensures the quality of content of the Chapter's events and conferences.

7. The officers may appoint assistants for their duties.

Section 2 Elections

1. All elections are held publicly.
2. In the event a tie vote occurs, the duties and responsibilities will be determined by the past president.